

VILLAGE OF PONTOON BEACH
RESIDENTIAL OCCUPANCY PERMIT
PONTOON BEACH, ILLINOIS

Receipt # _____

PLEASE PRINT

FOR UTILITIES

Occupancy Permit# _____

Date ___/___/___

ALL FEES ARE NON-REFUNDABLE

Request for Permission to Occupy ___ Single Family ___ Multi Family ___ Manufactured ___ Duplex

Address of desired property _____ Apt. # _____

Head of Household (AS IT WILL APPEAR ON THE ELECTRIC BILL)

(Last) _____ (First) _____ (M.I.) _____

Date of Birth: ___/___/___

Drivers License #: _____

Home Phone/Cell Phone # (Present) _____ - _____ - _____

Contact Telephone Number: _____ - _____ - _____ Name: _____

Employers Name: _____ Phone # _____ - _____ - _____

Employers address: _____

Spouse: (Last) _____ (First) _____ (M.I.) _____

Others who will occupy dwelling:

First & Last Name	Age	First & Last Name	Age

Name of Real Estate Agency/Owner/Person from whom you are purchasing or renting the property: _____

Address: _____ Phone # _____

Date of proposed occupancy: _____ Renting _____ Buying _____

Please be advised that if this structure is not in complete compliance with Building Codes and Ordinances, with-in Thirty (30) days of this permit, we will contact the Power Company and have the ELECTRIC DISCONNECTED.

Initial & Date: _____

I certify that I am the proposed occupant and that the information contained herein is true and accurate in all respects to the best of my knowledge and belief.

Signature of Applicant _____ Date _____

PLEASE NOTE: WE DO NOT ACCEPT PERSONAL CHECKS

FOR OFFICE USE ONLY

Receipt of \$10.00 fee acknowledge by _____ Cash _____ MO _____

Approved _____ Repairs required _____ Dangerous and Unsafe _____ Inspectors Initials _____

Comments:



Founded in 1963

Your occupancy inspection for _____,

has been scheduled for: _____
between the hours of 8a/m and 11a/m. It will be your responsibility to make sure
that someone will be at the above address at the scheduled inspection date and time.

**NO ONE WILL BE ALLOWED TO OCCUPY SAID DWELLING
UNTIL AFTER THE PONTOON BEACH OCCUPANCY
INSPECTOR HAS INSPECTED THE DWELLING, AND GIVEN HIS
PERMISSION FOR DWELLING TO BE OCCUPIED.**

If you fail to abide by the above and the Occupancy Inspector comes out to said
dwelling, and the dwelling is occupied, the individual who applied for the
Occupancy Permit can and will be cited for violating Village Ordinance #586,
Section 6.03, Article VI. Citations will be issued for each and every day that the
dwelling is occupied prior to having the dwelling inspected.

I the undersign do hereby certify that I have read the above rules and that I fully
understand the content, and I also understand the repercussions if I should not
abide by the above.

Signature of Owner/Renter

Date of Signature

Witness by

Date

